



GREEN MOUNTAIN WATER & SANITATION DISTRICT

**Board of Directors Regular Meeting
August 8, 2023**

13919 W Utah Avenue
Lakewood, CO 80228
(P) 303-985-1581
(F) 303-985-0680

E-Mail: customerservice@greenmountainwater.org

NOTICE OF REGULAR MEETING

GREEN MOUNTAIN WATER AND SANITATION DISTRICT

August 8, 2023.

NOTICE IS HEREBY GIVEN that the Board of Directors of the GREEN MOUNTAIN WATER AND SANITATION DISTRICT, of the County of Jefferson, State of Colorado, will hold a regular meeting at 6:00 p.m., Tuesday August 8th, 2023, at 13919 W. Utah Ave., Lakewood, Colorado 80228. This meeting will be held for the purpose of conducting such business as may come before the Board. This meeting is open to the public.

VIRTUAL MEETING OPTION: For those who may not be able to attend in person, the District will offer the option of participating in this meeting by a video/conference call. To attend, please go to:

<https://us06web.zoom.us/j/89533225776>

Or call [+1 669 900 6833](tel:+16699006833) and enter the Meeting ID.

Meeting ID: 895 3322 5776

To troubleshoot issues with connection at the time of the meeting, please follow this link <https://support.zoom.us/hc/en-us/sections/200305593-Troubleshooting>

If you still experience issues, email customerservice@greenmountainwater.org and our IT staff will assist you as soon as possible.

The District does not discriminate on the basis of race, age, national origin, color, creed, religion, sex, sexual orientation or disability in the provision of services. People with disabilities needing reasonable accommodation to attend or participate in a District Board meeting can call (303) 985-1581 or email customerservice@greenmountainwater.org for assistance. Please give notice as far in advance as possible so we can accommodate your request.

Board Members

Karen Morgan President May 2027

David Garner Vice President May 2025

Todd Hooks Treasure May 2027

David Wiechman Secretary May 2025

Roger J. Wendell May 2025

1. **Call to Order/Declaration of Quorum**
2. **Directors' Matters: Disclosure Matters**
3. **Approval of/ Additions to/Deletions from the Agenda**
4. **Public Comment (limit 5 minutes per person)**

Per passed Motion of the GMWSD Board of Directors, May 11, 2021: Members of the public wishing to address the board during the public comment period are asked to keep the comments civil and related to the items in the agenda, or to the conduct of the district business. Members of the public wishing to address the Board will be recognized by the board to maintain proper decorum.

Since the Green Mountain Water and Sanitation District board values your input, we always offer additional opportunities for the public to provide comments by using the district's email system or by phoning into customer service in the event they do not get on during the meeting during the period set aside for the public comment.

5. Approval of Minutes

- a. Discussion

6. Financial Matters (Doug Pavlich) [pg 4](#)

- a. July/August 2023 Daily/Monthly Operating Expenses & Capital Expenditures [pg 5](#)
- b. July 2023 Unaudited Financial & Investment Report [pg 11](#)

7. District Engineer Report (Mike Yost) [pg 25](#)

- a. Maintenance & Operation Report
- b. Proposed Development Review
- c. Engineering Projects
- d. Capital Improvement Projects [pg 38](#)

8. Director's Matters

- a. District Manager search update
- b. Motion: Amend the bylaws to include a new item that any future modification of the super majority requirement for new extra territorial service must have a super majority vote
- c. Ravine bridge
- d. Request for engineering report regarding increased ADU and elimination of Single-Family Residential zoning [pg 44](#)

9. Legal Matters (Dylan Woods, Title 32 Attorney for the District)

- a. 1078 S Alkire Proposal

10. Executive Session Executive Session pursuant to §24-6-402(4)(b) and/or §24-6-402(4)(e), C.R.S. for the purpose of receiving legal advice regarding.

- a. Fossil Ridge
- b. Big Sky

11. New Business

12. Adjourn

**BY ORDER OF THE BOARD OF DIRECTORS:
GREEN MOUNTAIN WATER AND SANITATION DISTRICT**

Memorandum

TO: BOARD OF DIRECTORS
FROM: DOUG PAVLICH, FINANCIAL SPECIALIST
SUBJECT: FINANCIAL MATTERS
DATE: August 8, 2023

a) July 2023 Expenditures

- a. July/August 2023 monthly & daily operating expenses in the amount of \$1,147,568.79 a list of which is attached.
- b. July/August 2023 Capital Expenditures. No Capital Expenditures made in this period.

b) July 2023 Unaudited Interim Financial Reports

- a. Investment Reports
- b. Financial Reports

1st Bank Monthly Activity
July/August 2023

Account	CK#/Type	Date	Vendor/Recipient	Description	Amount	Total
A/R	1225	07/18/23	Land Title	Credit Final Refund	125.16	125.16
Accounting	17223	08/08/23	Crady, Puca & Associates	Final Payment - 2022 Audit	4,100.00	4,100.00
Auto Expense	1240	08/04/23	Cummins Inc	Fuel Filter/Oil Filter/Filter Element - Unit 21	153.72	
	1242	08/04/23	MHC Kenworth	Repaired AC/DOT Male Elbow/4 Notch Front Hub/8" Hub Cap - Unit 20	758.39	
	17219	08/08/23	City of Lakewood	Fuel for June	4,000.98	4,913.09
Contract Labor	1236	08/04/23	Browns Hill Engineering & Controls	Red A-Valve	843.85	
	EFT	08/01/23	Browns Hill Engineering & Controls	vSaaS - August	1,464.00	
	17215	08/08/23	A-Fast Patch Paving	Valve Repair Patch 631 Square Feet - 12268 W Ohio Dr/10'x6'x6" Valve Repair Patch - 12277 W Ohio Dr	7,500.00	
	17218	08/08/23	Centennial Consulting Group	April/May Meeting Minutes	1,120.00	10,927.85
Cost of Water Sold	EFT	08/31/23	Denver Water Department	July Cost of Water	839,533.20	839,533.20
Deposits Payable	1226	07/18/23	Henkels & McCoy, Inc	Hydrant Permit #274 Security/Water Deposit Refund	1,643.47	1,643.47
Employee - Salaries, Taxes, Benefits	EFT	07/12/23	PERA	401A Contributions; \$5,094.76 Employee Paid, \$8,355.47 GMWSD Paid, Life Insurance \$31.00	13,481.23	
	EFT	07/12/23	Paychex	Employee SS & Medicare \$4,282.96 Employer SS & Medicare \$4,282.96, Employee Fed Income Tax \$4,712.60, Employee State Income Tax \$1,943.00, Employer State Unemployment \$7.49, Garnishment \$349.37, Net Pay \$39,089.67, Paychex Processing Fee \$1,313.48	55,981.53	
	EFT	07/19/23	Paychex	1st Quarter SUTA	1,298.68	
	EFT	07/26/23	PERA	401A Contributions; \$5,241.79 Employee Paid, \$8,596.58 GMWSD Paid, Life Insurance \$31.00	13,869.37	
	EFT	07/26/23	Paychex	Employee SS & Medicare \$4,713.95 Employer SS & Medicare \$4,713.93, Employee Fed Income Tax \$5,029.38, Employee State Income Tax \$2,167.00, Employer State Unemployment \$11.70, Garnishment \$349.37, Net Pay \$43,585.40, Paychex Processing Fee \$1,313.48	61,884.21	
	EFT	08/01/23	Humana	Dental Insurance	2,092.96	148,607.98
Engineering	17227	08/08/23	JVA Engineering	Engineering Services - June	3,518.00	3,518.00
Legal	17220	08/08/23	Coaty Marchant Woods, P.C.	Legal Fees - July	15,959.25	
	17228	08/08/23	Ogborn Mihm, LLP	Litigation Services April-June	15,579.28	31,538.53
Lobbyist	17221	08/08/23	Colorado Legislative Services	Lobbying Services 6 of 12	2,500.00	2,500.00
Office & Grounds	1237	08/04/23	City of Lakewood	Annual Stormwater Fee - Office & Tank Site	764.86	
	1248	08/04/23	Vortex Colorado, Inc	Garage Bay Door Repair	874.47	
	EFT	08/01/23	Clean Freaks	Monthly Office Cleaning	520.00	
	17224	08/08/23	Designscapes Colorado	Monthly Landscaping Red PS & Office	2,855.50	5,014.83
Office Expense	1224	07/12/23	The Personal Touch	Board Member Name Plates	137.20	
	1227-1233	08/04/23	VOID	VOID - Misprinted Checks	0.00	
	1238	08/04/23	CO Dept of Public Health and Environ.	Annual Drinking Water Fee 7/2023 - 6/2024	865.00	
	1239	08/04/23	CO Special Districts Workers' Comp	Workers' Compensation Claim Deductible	500.00	
	1245	08/04/23	SCL Health System	PR DOT Exam x2	200.00	
	1246	08/04/23	VOID	VOID - Misprinted Check	0.00	
	EFT	07/20/23	Rocky Mountain Reserve	FSA/HRA Administration	150.60	
	EFT	07/20/23	Paychex	Timekeeping	165.47	
	EFT	07/26/23	Xerox Financial Services	Lease/Equipment Protection 7/06-8/05	483.23	
	17216	08/08/23	American Red Cross	CPR/AED Training x12	1,218.30	

	17217	08/08/23	Badger Meter Inc	Gateway Communication Fee/Beacon Mobile Hosting/Mobile Read Module	1,426.26	
	17222	08/08/23	Continental Utility Solutions	Credit Card Processing Fees - June	5,811.32	
	17225	08/08/23	IT Consultants	EncompassIT Server/Desktop/Infrastructure/Firewall/Cloud Backup/Third Wall/Sentinal One/Email Protection	4,081.00	
	17226	08/08/23	Infosend	Residential/Second Notice/Commercial Bill Printing & Mailing - June	3,413.40	18,451.78
Payroll Liabilities	EFT	07/12/23	PERA	Employee Paid Contributions to 401K Retirement Accounts 07/12 PR	248.04	
	EFT	07/12/23	PERA	Employee Paid Contributions to 457 Retirement Accounts 07/12 PR	119.14	
	EFT	07/26/23	PERA	Employee Paid Contributions to 401K Retirement Accounts 07/26 PR	259.75	
	EFT	07/26/23	PERA	Employee Paid Contributions to 457 Retirement Accounts 07/26 PR	126.64	
	EFT	08/01/23	Aflac	Supplemental Insurance	256.82	
	EFT	08/01/23	CEBT	Medical/Life/LTD/Vision/Voluntary Life Insurance- Employer Paid \$23,102.40, Employee Paid \$6,040.18	29,142.58	30,152.97
Repair Department	1234	08/04/23	Ace Hardware	Cable Ties/Fastners x1/Screwdriver x 2/Clorox Wipes x2/P2 Swamp Cooler Pump/Aerator Removal Keys x4/Stripping Brush/Scrapper/Safety Red Spray Paint/Interior Cleaner/Mr Clean Eraser/Vinyl Spackle/Super Glue/Work Gloves/Drill Bit/Carded Tap Bit/Threadlocker/Quickgrip Clamp	290.37	
	1235	08/04/23	Brody Chemical	Wasp & Hornet Spray x 1 Case	143.26	
	1241	08/04/23	General Air	Welding Tank Rental	105.61	
	1243	08/04/23	Oxford Recycling Inc	Concrete Disposal Fee	60.00	
	1244	08/04/23	Safety & Construction Supply	Safety Gloves x48/Safety Vest x18/Safety Glasses x12/Marking Paint x18	631.83	
	EFT	07/31/23	Core & Main	6"x15" Repair Clamp x3/8"x15" Repair Clamp x2	1,105.93	
	17229	08/08/23	Roadsafe Traffic Systems	Traffic Control - 370 Van Gordon St/28" Traffic Cone x35	1,200.00	3,537.00
UNCC Locates	1247	08/04/23	Utility Notification Center of Colorado	UNCC Locates - July	994.59	994.59
Utilities	EFT	07/23/23	Sound Telecom	Answering Service - July	409.22	
	EFT	07/24/23	Xcel Energy	Gas/Electricity - May/Jun	16,172.24	
	EFT	08/13/23	T-Mobile	Cell Phone/Tablet/GPS Tracking 6/21-7/20	307.72	
	EFT	08/16/23	Comcast	P2 Internet Services 7/21-8/20	116.85	
	EFT	08/20/23	SunShare	Solar Garden Allocation - June	10,017.63	
	EFT	08/21/23	Greenbacker	Solar Garden Allocation (DIA) - June	4,205.46	
	EFT	08/21/23	Greenbacker	Solar Garden Allocation (Linnebur) - June	3,102.15	34,331.27
VISA - AP	EFT	07/26/23	VISA	Auto Expense \$88.37, Office Expense \$4,742.04, Office & Grounds \$1,516.21, Repairs & Maintenance \$1,332.45	7,679.07	7,679.07
				Subtotal of All Expenditures	1,147,568.79	1,147,568.79
				Subtract Capital Expenditures	0.00	0.00
				Total Monthly Operating Expenses	\$1,147,568.79	\$1,147,568.79

1st Bank Daily Operating

1st Bank Monthly Operating

* Multiple Expense Accounts Paid with 1 Check

Date	Name	Memo	Amount
AUTO EXPENSE			
Unit 21- 2013 GMC TV Van			
06/29/2023	Amazon.Com	Round Spot/Flood Light - TV Van	69.99
Tools/Misc Expense			
07/03/2023	Advance Auto Parts	Car Wash Soap/Brush	18.38
			<i>Auto Expense Total</i>
OFFICE EXPENSE			
Advertising			
06/28/2023	YourMembership.com Inc	District Manager Job Posting	399.00
Computer/Printer Repairs-Parts			
06/27/2023	Best Buy	27" Monitor x2/Keyboard - Engineer	294.97
06/29/2023	Best Buy	Logitech Keyboard/Headphones x3	104.96
07/12/2023	Amazon.Com	USB C to USB Adapter	8.79
07/14/2023	Best Buy	24" Monitor x2 - TV Van	179.98
Maintenance Agreements			
06/08/2023	X West Inc	Printing Charges - May	78.90
06/24/2023	JAMF Software, LLC	Mobile Device Management 6/25-7/24	80.00
07/06/2023	X West Inc	Printing Charges - June	88.13
Mandatory Empl Test Expense			
06/22/2023	Colorado Certified Water Professionals	Collection Certification Renewal	85.00
Miscellaneous Expenses			
06/23/2023	Black Jack Pizza	Farewell Lunch	154.30
06/25/2023	Anthony's Pizza	Main Break Meal 6/25	113.22
07/11/2023	Costco	Kitchen/Bathroom Supplies/Batteries	1,430.41
07/12/2023	Costco	Refund of Undelivered Item	-11.79
Utilities - Offices			
07/03/2023	Comcast	Office Internet - July	680.05
07/12/2023	Ring Central Inc	VoIP Phone Minnutes 7/12-8/11	314.88
Phone Accessories/Suppiles			
06/27/2023	Amazon.Com	Car Phone Charger x3/Charging Cable x3	83.94
Software			
06/26/2023	My Postage Rate Saver	Monthly CASS Updates	52.23
06/28/2023	1password.com	Additional Company Password Vault License	8.05
07/01/2023	SendGrid	Email Gateway	161.95
07/08/2023	1password.com	Company Password Vault	92.60
07/13/2023	Zoom Video Communications Inc.	Video Cloud Backup	40.00

\$88.37

Supplies	07/11/2023	Intuit Checks & Forms	Checks x500/1099-NEC Forms x25	302.47	
			<i>Office Expense Total</i>		<i>\$4,742.04</i>
OFFICE & GROUNDS					
	06/22/2023	Streakwave Wireless, Inc	UVC-AI-360 Video Camera	398.16	
	06/23/2023	Streakwave Wireless, Inc	Duplicate Charge - To Be Refunded 7/26	410.10	
	06/23/2023	Berrett Pest Control	Quarterly Pest Control	153.00	
	07/05/2023	Waste Management	Office Trash and Recycling Service - July	420.86	
	07/05/2023	Waste Management	P2 Trash Service - July	134.09	
			<i>Office & Grounds Total</i>		<i>\$1,516.21</i>
Repair Department					
Lift Station Mtn					
	06/23/2023	Canyon Systems Inc	Air Pump - Tamarisk LS	640.00	
Miscellaneous Tools/Supplies					
	06/20/2023	Home Depot	Conduit Supplies/PVC for Battery Banks	192.08	
	06/22/2023	Amazon.Com	Wypall Paper Towels x3 Cases	290.79	
	06/27/2023	Home Depot	Locate Paint x40	399.20	
	06/27/2023	Home Depot	Locate Paint x10	99.80	
	07/17/2023	Home Depot	Refund for Unfulfilled Marking Paint Order	-289.42	
			<i>Repair Department Total</i>		<i>\$1,332.45</i>
Monthly Credit Card Total				\$7,679.07	<i>\$7,679.07</i>

**Capital Expenditures vs Capital Revenue
2023 Timeline**

Capital Expenditures	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Total 2023 YTD Actual	Total 2023 Projected	Total 2023 Budgeted
	0	13,888	126,171	107,674	82,298	966,792	1,069,439	780,381	499,249	556,312	1,226,471	2,001,920			
2017 Cellular Endpoints	46,500	30,188		179,613	166,125					232,574			422,426	655,000	655,000
2020 Sewer Improvements			5,235	2,975		57,000			65,000	100,000	200,000	144,790	65,210	575,000	575,000
2021 Sewer Improvements	128,136		228,860		647,752	113,760							1,118,508	1,118,508	840,000**
2022 Tamaraisk LS Improvement									100,000	200,000	300,000	100,000	0	700,000	700,000
2022 Sewer System - Kipling			131	2,730	296,270	152,463							451,594	451,594	325,000**
2023 Water System Improvements						69,070	2,593		30,000	80,000	298,337		71,663	480,000	480,000
2023 Sewer System Improvements								100,000	200,000	300,000	200,000	90,000	0	890,000	890,000
2024 Design								5,000	15,000	15,000	20,000		0	75,000	75,000
2023 Capital Contingency												454,000	0	454,000	454,000
Vehicles		89,986		227,097									317,083	317,083	386,270
Field Equipment										45,000		9,000	0	54,000	54,000
Office and Grounds									40,000	40,000	27,000		0	107,000	107,000
Office Equipment										35,000		10,000	0	45,000	45,000
Total Expense	174,636	120,174	234,226	412,415	1,110,147	392,293	2,593	105,000	450,000	1,047,574	1,045,337	827,790	2,446,484	5,922,185	5,586,270

** 2021 Sewer Improvements have a cost sharing agreement with Bear Creek Water & Sanitation where they will reimburse GMWSD \$328,053.12. 2022 Sewer System Improvements have a cost sharing agreement with the developer of the 10700 W Exposition development where they will reimburse 50% of the project cost.

Capital Revenues	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Total 2023 YTD Actual	Total 2023 Projected	Total 2023 Budgeted
Cap Reserve	106,917	129,714	128,663	136,958	133,802	187,659	192,434	326,199	333,005	317,482	214,125	174,561	1,016,147	2,381,519	2,588,742
Interest Income	81,407	77,047	86,866	85,485	91,651	89,038	99,017	51,393	51,393	51,393	51,393	51,393	610,511	867,477	616,718
Sewer System Development Fees		9,432				4,716		8,340	8,340	8,340	4,170	4,170	14,148	47,506	83,395
Water System Development Fees		16,064				8,032							24,096	24,096	0
Lease Income	200	200	200		200	200	200	200	200	200	200	200	1,200	2,200	2,400
Total Revenue	188,524	232,457	215,729	222,443	225,653	289,645	291,651	386,132	392,937	377,415	269,888	230,324	1,666,102	3,322,798	3,291,255

Income (Loss) Non-Operating	13,888	126,171	107,674	82,298	966,792	1,069,439	780,381	499,249	556,312	1,226,471	2,001,920	2,599,387
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Green Mountain Water and Sanitation District
Capital Expenditures
As of July 31, 2023

Accrual Basis

<u>Date</u>	<u>Name</u>	<u>Memo</u>	<u>Account</u>	<u>Debit</u>	<u>Credit</u>
Apr 23					
04/03/2023	Dawson Infrastructure Soluti...	CCTV Premium HD Mainline System	8004 - Capital Vehicles	227,097.00	
04/13/2023	Badger Meter Inc	HRE-LCD RRegister Only x500	8100 - 2017 Cellular Endpoints	45,045.00	
04/26/2023	Badger Meter Inc	10 Year Cell Service x1,500 Units	8100 - 2017 Cellular Endpoints	134,568.00	
04/27/2023	Merrick & Company	2020 Sewer System Improvements through 3/31	8102 - 2020 Sewer System Improvements	2,975.00	
04/27/2023	Merrick & Company	2022 Sewer System Improvements Through 3/31	8105 - 2022 System Improvements	2,730.00	
Apr 23				412,415.00	0.00
May 23					
05/01/2023	American West Construction...	Pay Application #4 Retainage	8104 - 2021 Sewer System Improvements	8,281.00	
05/01/2023	American West Construction...	Pay Application #4	8104 - 2021 Sewer System Improvements	157,339.00	
05/08/2023	Badger Meter Inc	LTE-M Endpoints/HR-E LCD Register x750 Units	8100 - 2017 Cellular Endpoints	166,125.00	
05/10/2023	American West Construction...	Pay Application #5 Retainage	8104 - 2021 Sewer System Improvements	18,521.26	
05/10/2023	American West Construction...	Pay Application #5	8104 - 2021 Sewer System Improvements	351,903.74	
05/30/2023	Brannan Construction	Pay Application #1 - 2022 Sewer System Improvements	8105 - 2022 System Improvements	14,813.52	
05/30/2023	Brannan Construction	Pay Application #1 - 2022 Sewer System Improvements	8105 - 2022 System Improvements	281,456.78	
05/31/2023	American West Construction...	2021 Sewer System Improvements - Pay Application #6 Ret...	8104 - 2021 Sewer System Improvements	5,585.33	
05/31/2023	American West Construction...	2021 Sewer System Improvements - Pay Application #6	8104 - 2021 Sewer System Improvements	106,121.17	
May 23				1,110,146.80	0.00
Jun 23					
06/23/2023	Browns Hill Eng & Controls	Tank Controls Backup Power x2	8107 - 2023 Water System Improvements	29,150.00	
06/23/2023	Browns Hill Eng & Controls	Pump Station Controls Backup Power x4	8107 - 2023 Water System Improvements	39,920.00	
06/26/2023	Fusion Fabrication Inc.	6 Customer Bridge Barricades with lockable gates/Installati...	8102 - 2020 Sewer System Improvements	57,000.00	
06/30/2023	American West Construction...	2021 Sewer System Improvements Pay Application #7 Retai...	8104 - 2021 Sewer System Improvements	5,688.00	
06/30/2023	American West Construction...	2021 Sewer System Improvements Pay Application #7	8104 - 2021 Sewer System Improvements	108,072.00	
06/30/2023	Brannan Construction	2022 Sewer Improvements - Pay Application #2 Retainage	8105 - 2022 System Improvements	7,623.13	
06/30/2023	Brannan Construction	2022 Sewer Improvements - Pay Application #2	8105 - 2022 System Improvements	144,839.51	
Jun 23				392,292.64	0.00
Jul 23					
07/03/2023	RG and Associates, LLC	2023 Design Review and Project Management - June	8107 - 2023 Water System Improvements	2,592.50	
Jul 23				2,592.50	0.00
TOTAL				1,917,446.94	0.00

Green Mountain Water & Sanitation District-Investment Report

Cash Account Balances as of July 31, 2023

Cash Accounts

Bank Description	Accounts Payable	Current Balance	Interest Rate
Petty Cash		\$1,793.84	
1ST Bank - Daily Operating Account 2		(\$4,151.79)	
1ST Bank - Monthly Operating Account		\$29,331.21	
1ST Bank - Money Market		\$32,000.00	
1ST Bank - Liquid Asset/Operating Funds	\$1,147,568.79	\$3,591,651.58	4.50%
1ST Bank - Liquid Asset/Capital Funds	\$0.00		
Csafe CASH (<i>Variable Daily Rate</i>)		\$898,469.37	5.362%
Csafe CORE (<i>Variable Daily Rate</i>)		\$14,277,231.46	5.406%
ColoTrust Plus (<i>Variable Daily Rate</i>)		\$4,014,524.63	5.412%
Total Cash		\$22,840,850.30	

Certificates of Deposit

CD Description	Expiration Date	Face Amount	Amoritized Amount	Interest Rate
			\$0.00	
Total Certificates of Deposit			\$0.00	
Total Cash and Cash Equivalents			\$22,840,850.30	

Investment Report As of 7/31/2023

PRIORITY = SAFETY, LIQUIDITY, DIVERSITY, AND YIELD

Term	Definition	Instruments and Guidelines	Account Name	Maturity Dates	7/31/23 Balances	Total \$ per Term	% per Term	% of Current Year's Budget per Term
Immediate Liquidity	<p><i>Minimum = 25% of current year's budget.</i></p> <p><i>Maximum = none.</i></p> <p><i>Optimize at 25% of current year's budget, but could go higher if short- and long-term yields are not favorable.</i></p>	<p><i>Checking = least practical balance.</i></p> <p><i>Insured Money Market Fund and Treasuries = up to 100%</i></p> <p><i>Pools that are specifically approved by Green Mountain Board of Directors = up to 100%</i></p> <p>NO MORE THAN 50% OF IMMEDIATE-TERM FUNDS IN ANY SINGLE-ENTITY INSTRUMENT. *</p> <p><i>Availability < 8 HOURS</i></p>	Petty Cash 1st Bank Sweep Account Csafe CASH ColoTrust Plus		1,793.84 3,648,831.00 898,469.37 4,014,524.63	8,563,618.84	37.49%	41.47%
Short	<p><i>Funds available in excess of 25% of current year's budget, up to 50% of current year's budget, but could go higher if long-term yields are not favorable.</i></p>	<p><i>Above, plus: none</i></p> <p>NO MORE THAN 50% OF SHORT-TERM FUNDS IN ANY SINGLE-ENTITY INSTRUMENT. *</p> <p><i>8 HOURS < Availability ≤ 1 YEAR</i></p>	Csafe CORE		14,277,231.46	14,277,231.46	62.51%	69.14%
Long	<p><i>Funds available in excess of 50% of current year's budget. If long-term yields are not favorable, invest in short-term or liquid instruments.</i></p> <p><i>Funds should be invested in a laddered fashion such that 25% of the fund balance that is in excess of 50% of the current year's budget is available within each one of years 2-5, and within each year, funds are laddered quarterly.</i></p>	<p><i>Above, plus: approved long-term instruments.</i></p> <p><i>1 YEAR < Availability ≤ 5 YEARS</i></p>				0.00	0.00%	0.00%

* Limitation not applicable to State of Colorado approved pools such as CSAFE and COLOTRUST, since by nature, these funds are diversified.

\$22,840,850.30

Green Mountain Water and Sanitation District
Balance Sheet
As of July 31, 2023

Accrual Basis

	Jul 31, 23
ASSETS	
Current Assets	
Checking/Savings	
1001-01 · 1st Bank-Daily Operating 2	-4,151.79
1012 · CSafe CORE	14,277,231.46
1011 · CSafe Cash	898,469.37
1000 · Imprest Cash Account	1,793.84
1002 · 1st Bank-Operating	29,331.21
1003 · 1st Bank-Money Market	32,000.00
1004 · 1st Bank-Sweep Account	3,591,651.58
1113 · Colotrust Plus-Capital Reserve	4,014,524.63
Total Checking/Savings	22,840,850.30
Accounts Receivable	
1200 · A/R-Water	1,040,933.76
1210 · A/R-Sewer	303,923.15
1220 · Accrued Interest Receivable	279.52
Total Accounts Receivable	1,345,136.43
Other Current Assets	
1450 · Reimbursable	248.98
Total Other Current Assets	248.98
Total Current Assets	24,186,235.71
Fixed Assets	
1455 · HRA Deposit	80,723.29
1500 · Acc Dep-Office & Grounds	-881,677.05
1510 · Acc Dep-Office Equipment	-500,592.53
1520 · Acc Dep-Repairs & mtn	-671,852.13
1530 · Acc Dep-Sewer System	-8,273,016.66
1540 · Acc Dep-Vehicles	-1,115,836.22
1550 · Acc Dep-Water System	-19,124,837.99
1600 · Land	271,261.04
1610 · Office & Grounds-Capital	1,530,577.59
1620 · Office Equipment Capital	554,533.13
1630 · Repairs & Mtn Capital	777,113.57
1640 · Sewer Lines & Mechanical	15,442,679.33
1650 · Vehicles Capital	1,473,056.18
1660 · Water Lines & Mechanical	40,130,532.70
Total Fixed Assets	29,692,664.25
Other Assets	
1900 · Def Outflows if Res. - OPEB	31,440.00
1901 · Def Outflows of Res. - Pension	265,653.00
1700 · Construction in Progress	1,326,968.01
1720 · Prepaid Expense	182,562.88
Total Other Assets	1,806,623.89
TOTAL ASSETS	55,685,523.85
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2501 · 2021 SewerImprovement-Retainage	61,572.27
2000 · Accounts Payable	1,624,305.37
2070 · Retainage Payable	22,436.65
Total Accounts Payable	1,708,314.29

Green Mountain Water and Sanitation District
Balance Sheet
As of July 31, 2023

Accrual Basis

	Jul 31, 23
Credit Cards	
2001 · 1st Bank VISA	393.15
Total Credit Cards	393.15
Other Current Liabilities	
2600 · Def Inflows of Res. - OPEB	60,807.00
2602 · Def Inflows of Res. - Pension	1,474,332.00
2604 · Net OPEB Liability	129,328.00
2606 · Net Pension Liability	-165,413.00
2301 · 11968 W Jewell Reimb. Deposit	150.00
2302 · 12476 W Bayaud Reimb. Deposit	3,519.00
2300 · Big Sky Deposit	-17,055.76
2100 · Accrued Payroll	36,760.46
2101 · Accrued Vacation Payable	64,440.44
2102 · Deposits Payable	8,800.00
2200 · Payroll Liabilities	3,836.25
Total Other Current Liabilities	1,599,504.39
Total Current Liabilities	3,308,211.83
Total Liabilities	3,308,211.83
Equity	
3700 · Acc Dep-Contrib Capital-Sewer	-2,817,919.24
3600 · Acc Dep-Contrib Capital-Water	-2,716,164.78
3701 · Developer Contribution-Sewer	6,588,952.06
3601 · Developer Contribution-Water	6,063,902.70
3702 · System Development Fees-Sewer	7,408,848.10
3602 · System Development Fees-Water	10,125,027.66
3000 · Opening Bal Equity	391,294.18
3900 · Retained Earnings	29,867,179.78
Net Income	-2,533,808.44
Total Equity	52,377,312.02
TOTAL LIABILITIES & EQUITY	55,685,523.85

**Green Mountain Water and Sanitation District
Profit & Loss Budget vs. Actual**

Accrual Basis

July 31, 2023

Revenues	<u>YTD Budget</u>	<u>YTD Actual</u>	<u>Act vs Budget</u>
Operating Revenue	7,564,985.08	6,985,522.13	-579,462.95
Non-Operating Revenue	1,634,559.35	1,666,101.53	31,542.18
Total Income	9,199,544.43	8,651,623.66	-547,920.77

Explanation of Variance

***1 - For Jan-Jul 2023, the District used 161,873,000 less gallons (19.73% less) compared to Jan-Jul 2022. Water use is 27.45% less than budgeted for 2023. The significant rainfall in May, June, July has kept consumption down. Water used in July is not billed to customers until August and September.

***2 - The federal reserve voted in July to increase rates another 0.25% bringing the range to 5.25-5.50%.

***3 - Received a payment of \$11,300 from CEBT (Health insurance provider) because of a favorable Medical Loss Ratio for 2022. Received a reimbursement of \$5,547.12 for safety equipment from the CSD pool. There have been multiple CORA requests which have ended up taking a significant amount of time which resulted in charges to the requesters.

***4 - The District filed a claim for roof damage due to hail to 11 sites. The CSD pool insurance sent an initial payment for repairs in the amount of \$135,160.18. Once a contractor is selected to complete the repair any additional costs will be covered under the District's insurance policy.

Expenses	<u>YTD Budget</u>	<u>YTD Actual</u>	<u>Act vs Budget</u>
Operating Expense	9,030,923.14	7,666,065.29	-1,364,857.85
Non-Operating Expense	2,223,696.00	2,446,482.88	222,786.88
Total Expense	11,254,619.14	10,112,548.17	-1,142,070.97

Explanation of Variance

***5 -Engineering & Utility Invoices are typically received a month behind services performed and used.

***6 - Less locates have been called in YTD than anticipated.

***7 - 2022 Sewer - Kipling project will receive 50% reimbursement up to a max of \$250,000 from the developer upon completion. 2021 Sewer System Improvement CIPP lining project will receive \$328,053.12 reimbursement from Bear Creek Water and Sanitation upon completion.

***8 - We have not had the need to order meter stock, hydrants, or valves YTD.

Income/Loss	<u>YTD Budget</u>	<u>YTD Actual</u>	<u>Act vs Budget</u>
Income/Loss Operating	-1,465,938.06	-680,543.16	785,394.90
Income/Loss Non-Operating	-589,136.65	-780,381.35	-191,244.70
Net Income	-2,055,074.71	-1,460,924.51	594,150.20

Green Mountain Water and Sanitation District
Profit & Loss vs. Actual
July 31, 2023

Accrual Basis

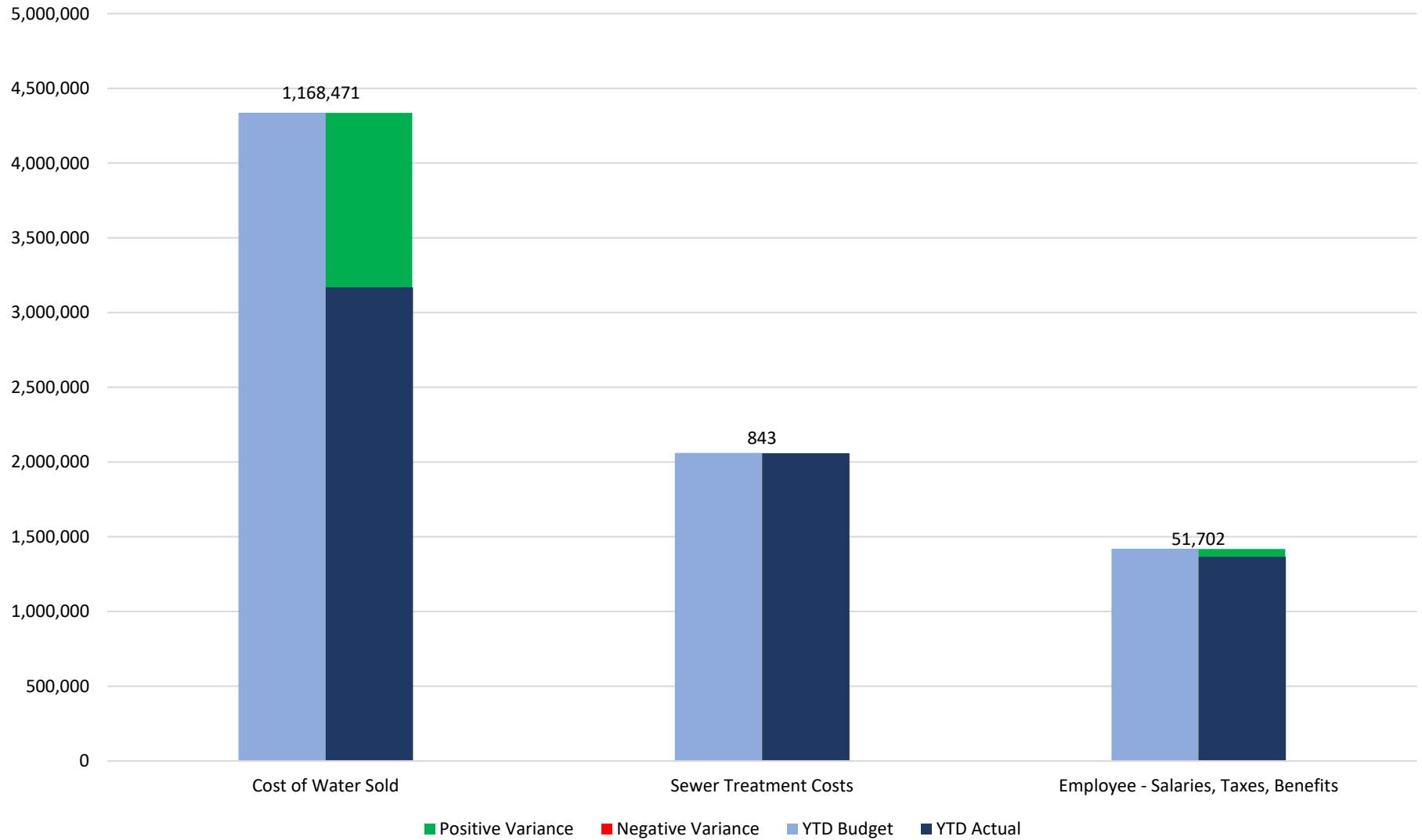
	2023 Budget	YTD Budget	YTD Actual	Act vs. Budget	% of YTD Budget
Operating Revenue					
1 Delinquent Charges	70,000.00	33,447.00	39,800.62	6,353.62	119.00%
2 Inspection Fees	1,500.00	900.00	375.00	-525.00	41.67%
3 Insurance Claim Revenue	0.00	0.00	135,160.18	135,160.18	100.00% ***4
4 Meter Sales	0.00	0.00	1,365.30	1,365.30	100.00%
5 Miscellaneous Income	6,800.00	4,116.69	31,810.79	27,694.10	772.73% ***3
6 Service Fee	3,789,548.00	2,184,674.42	2,176,904.08	-7,770.34	99.64%
7 Sewer User Charges	3,168,461.00	1,812,488.97	1,883,381.84	70,892.87	103.91%
8 Short Check Fees	400.00	220.00	1,080.00	860.00	490.91%
9 Shut Off Charges	4,450.00	2,000.00	1,700.00	-300.00	85.00%
10 Transfer Fees	20,250.00	10,755.00	10,485.00	-270.00	97.49%
11 Water Sales	8,420,632.00	3,516,383.00	2,703,459.32	-812,923.68	76.88% ***1
12 Total Operating Revenue	15,482,041.00	7,564,985.08	6,985,522.13	-579,462.95	92.34%
Operating Expense					
13 Accounting/Audit	16,500.00	16,500.00	19,100.00	2,600.00	115.76%
14 Auto Expense	125,800.00	73,383.52	51,150.53	-22,232.99	69.70%
15 Contracted Repairs	227,500.00	134,166.69	96,886.10	-37,280.59	72.21%
16 Cost of Meters Sold	15,000.00	8,750.00	4,977.31	-3,772.69	56.88% ***8
17 Cost of Water Sold	7,823,523.00	4,337,136.72	3,168,665.43	-1,168,471.29	73.06% ***1
18 Director Fees	12,000.00	7,000.00	5,900.00	-1,100.00	84.29%
19 Employee - Salaries, Taxes, Benefits	2,471,171.00	1,418,069.69	1,366,367.53	-51,702.16	96.35%
20 Engineering	145,000.00	84,583.31	56,373.74	-28,209.57	66.65% ***5
21 Insurance	150,393.00	87,729.25	85,940.94	-1,788.31	97.96%
22 Legal	200,000.00	116,666.69	132,496.03	15,829.34	113.57%
23 Lobbyist	30,000.00	17,500.00	15,000.00	-2,500.00	85.71%
24 Office & Grounds	81,500.00	51,280.00	43,662.26	-7,617.74	85.15%
25 Office Expense	517,200.00	343,072.14	325,668.17	-17,403.97	94.93%
26 Repair Department	150,000.00	78,949.93	52,040.75	-26,909.18	65.92% ***8
27 Sewer Treatment Costs	2,729,304.00	2,059,478.00	2,058,634.74	-843.26	99.96%
28 UNCC Locates	8,500.00	4,958.31	4,152.51	-805.80	83.75% ***6
29 Utilities	361,450.00	191,698.89	179,049.25	-12,649.64	93.40% ***5
30 Total Operating Expense	15,064,841.00	9,030,923.14	7,666,065.29	-1,364,857.85	84.89%
31 Income (Loss) Operating	417,200.00	-1,465,938.06	-680,543.16	785,394.90	46.42%

Green Mountain Water and Sanitation District
Profit & Loss vs. Actual
July 31, 2023

Accrual Basis

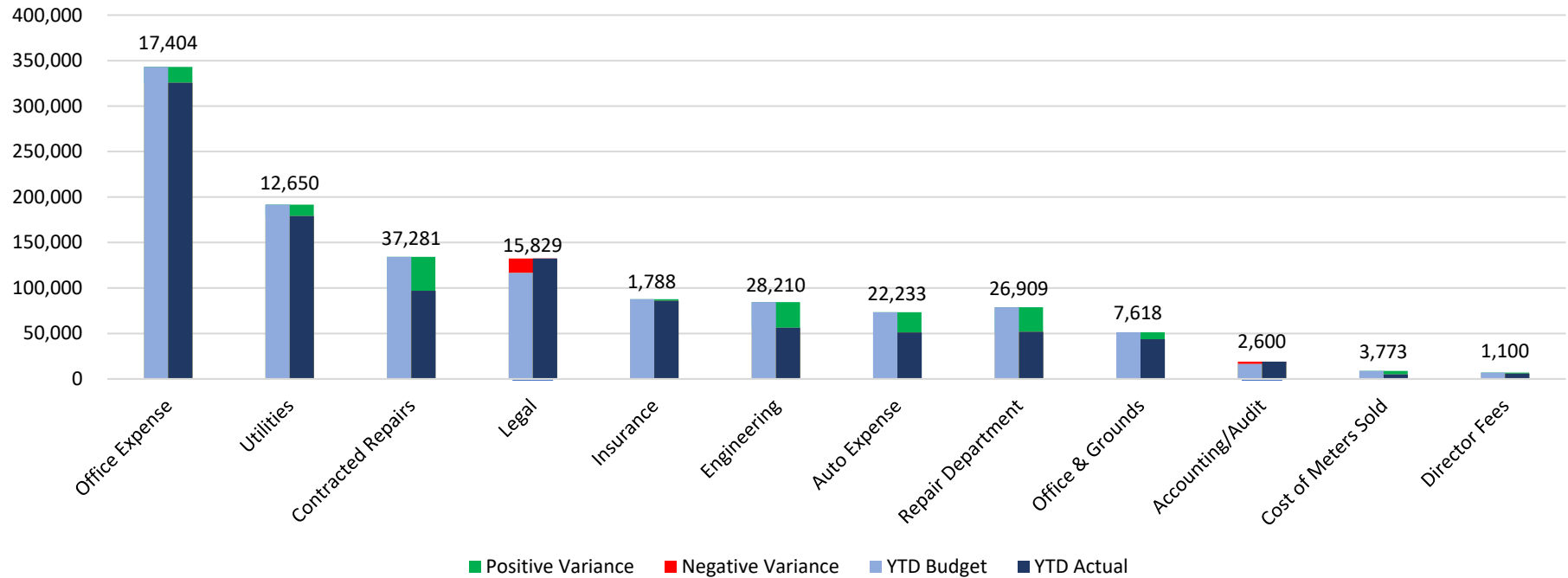
	2023 Budget	YTD Budget	YTD Actual	Act vs. Budget	% of YTD Budget		
Non-Operating Revenue							
1	Capital Reserve Fund Revenue	2,588,742.00	1,223,370.16	1,016,146.79	-207,223.37	83.06%	***1
2	Interest Income	616,718.00	359,752.19	610,510.95	250,758.76	169.70%	***2
3	Sewer System Development Fees	83,395.00	50,037.00	14,148.00	-35,889.00	28.28%	
4	Water System Development Fees	0.00	0.00	24,095.79	24,095.79	100.00%	
5	Lease Income	2,400.00	1,400.00	1,200.00	-200.00	85.71%	
6	Total Non-Operating Revenue	3,291,255.00	1,634,559.35	1,666,101.53	31,542.18	101.93%	
Non-Operating Expenditures							
7	2017 Cellular Endpoints	655,000.00	422,426.00	422,425.56	-0.44	100.00%	
8	2020 Sewer System Improvements	575,000.00	70,000.00	65,210.00	-4,790.00	93.16%	
10	2021 Sewer System Improvements	840,000.00	840,000.00	1,118,507.75	278,507.75	133.16%	***7
11	2022 Tamarisk LS Improvements	700,000.00	100,000.00	0.00	-100,000.00	0.00%	
12	2022 Sewer - Kipling	325,000.00	325,000.00	451,594.19	126,594.19	138.95%	***7
13	2023 Water System Improvements	480,000.00	80,000.00	71,662.50	-8,337.50	89.58%	
14	2023 Sewer System Improvements	890,000.00	0.00	0.00	0.00	0.00%	
15	2024 Design	75,000.00	0.00	0.00	0.00	0.00%	
16	2023 Field Equipment	54,000.00	0.00	0.00	0.00	0.00%	
17	2023 Office & Grounds	107,000.00	0.00	0.00	0.00	0.00%	
18	2023 Office Equipment	45,000.00	0.00	0.00	0.00	0.00%	
19	2023 Vehicles	386,270.00	386,270.00	317,082.88	-69,187.12	82.09%	
20	Capital Contingency	454,000.00	0.00	0.00	0.00	0.00%	
21	Total Non-Operating Expenditures	5,586,270.00	2,223,696.00	2,446,482.88	222,786.88	110.02%	
22	Income (Loss) Non-Operating	-2,295,015.00	-589,136.65	-780,381.35	-191,244.70	132.46%	
23	Net Income	-1,877,815.00	-2,055,074.71	-1,460,924.51	594,150.20	71.09%	

High Dollar Operating Expense YTD Actual vs Budget



-Cost of Water Sold- For Jan-Jul 2023, the District used 161,873,000 less gallons (19.73% less) compared to Jan-Jul 2022. Water use is 27.45% less than budgeted for 2023. The significant rainfall in May, June, July has kept consumption down. Water used in July is not billed to customers until August and September.

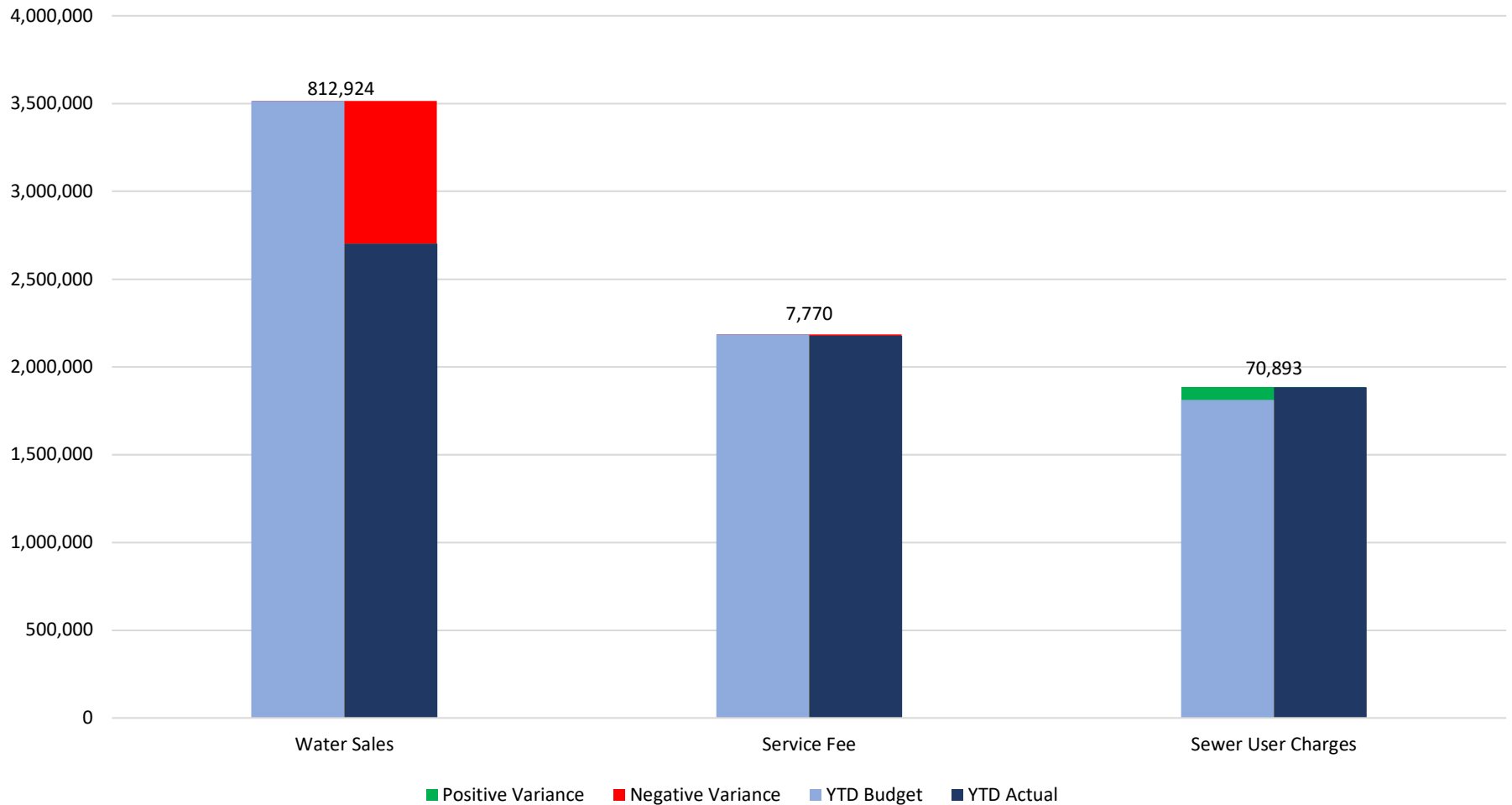
Operating Expense YTD Actual vs Budget



-Engineering & Utilities- Invoices are typically received a month behind services performed and used.

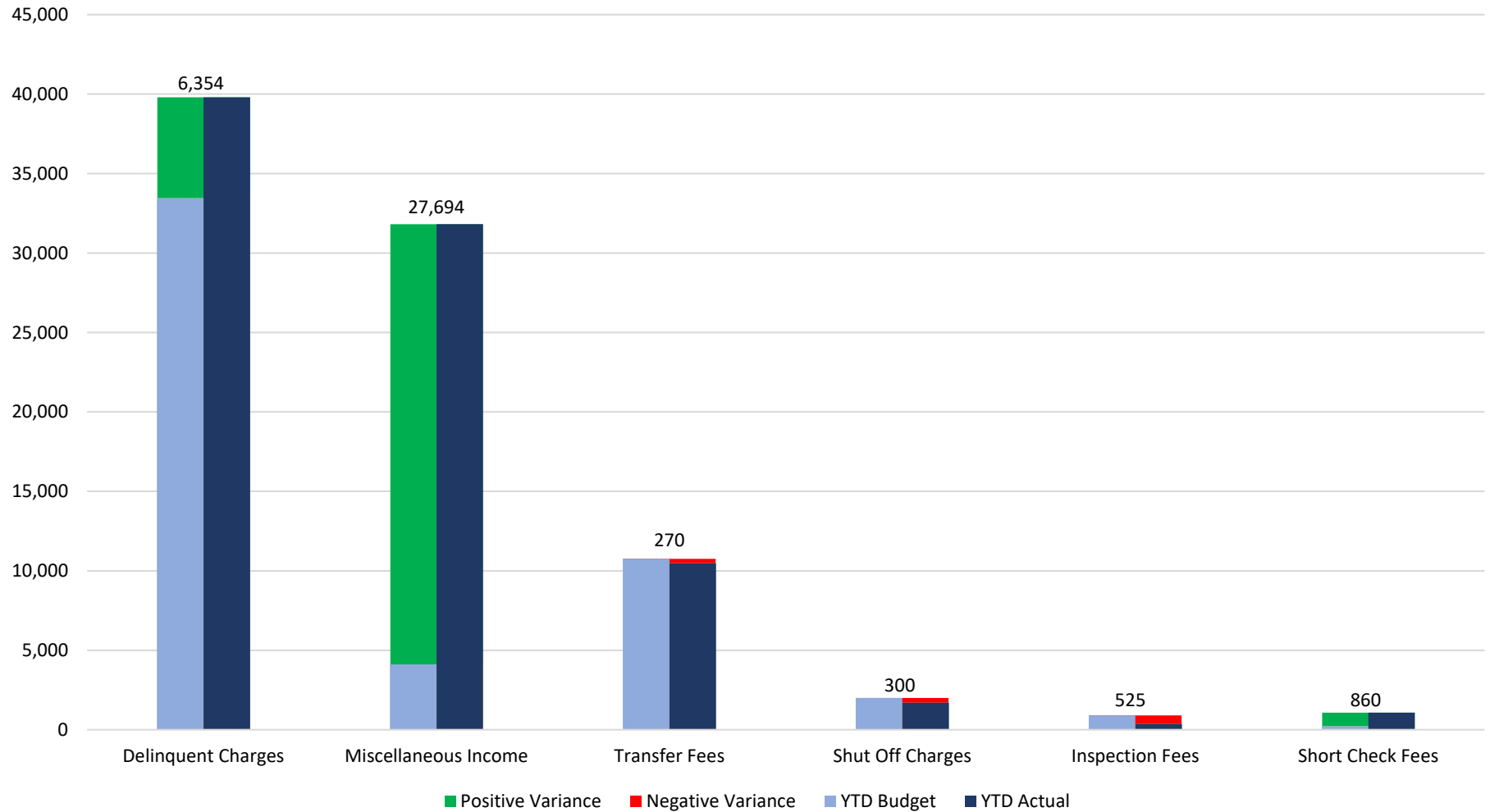
-Cost of Meters Sold & Repair Department- We have not had the need to order meter stock, hydrants, or valves YTD.

High Dollar Operating Revenues YTD Actual vs Budget



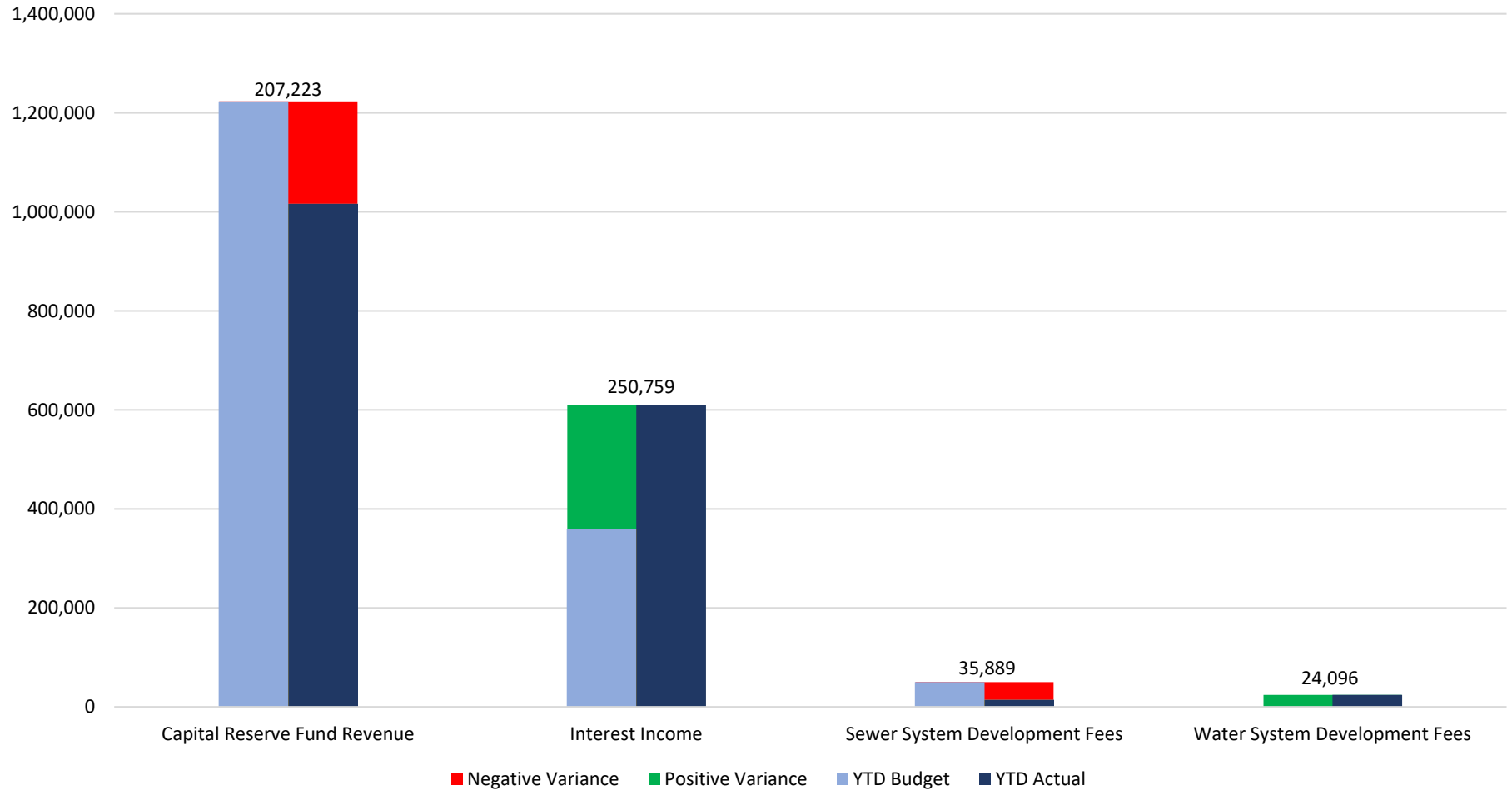
-Water Sales- For Jan-Jul 2023, the District used 161,873,000 less gallons (19.73% less) compared to Jan-Jul 2022. Water use is 27.45% less than budgeted for 2023. The significant rainfall in May, June, July has kept consumption down. Water used in July is not billed to customers until August and September.

Operating Revenues YTD Actual vs Budget



-Miscellaneous Income- Received a payment of \$11,300 from CEBT (Health insurance provider) because of a favorable Medical Loss Ratio for 2022. Received a reimbursement of \$5,547.12 for safety equipment from the CSD pool. There have been multiple CORA requests which have ended up taking a significant amount of time which resulted in charges to the requesters.

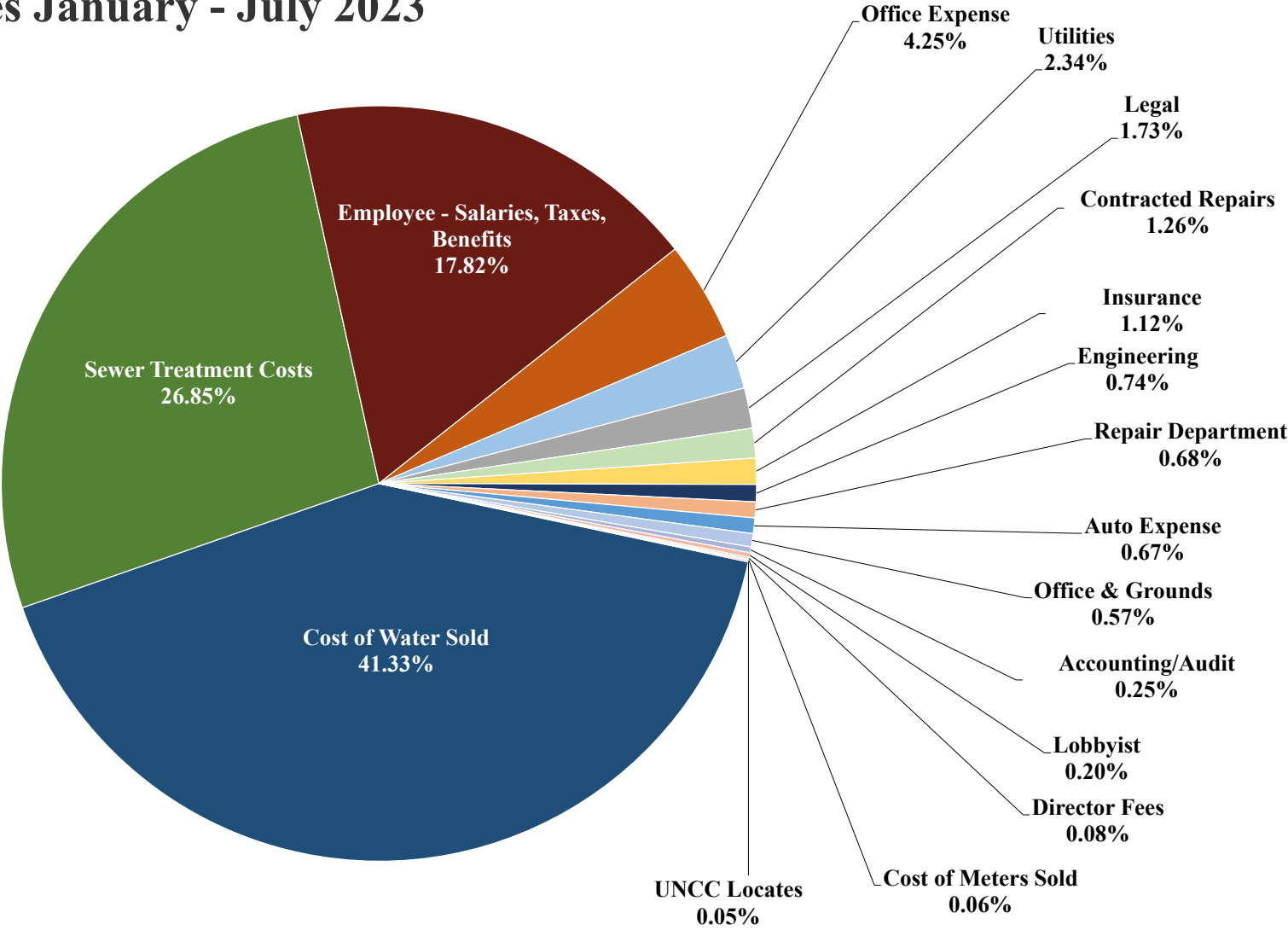
Non-Operating Revenues YTD Actual vs Budget



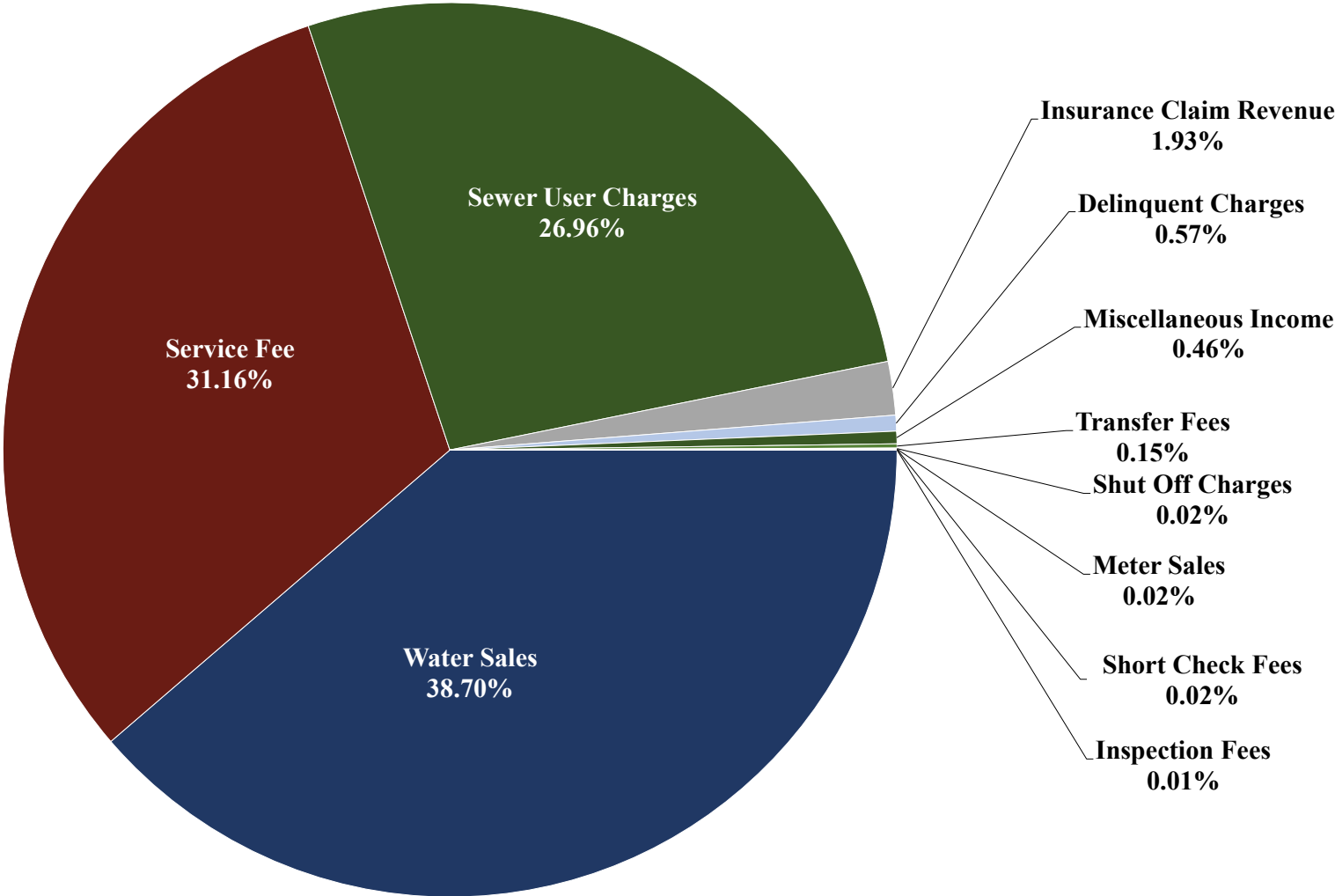
-Capital Reserve Fund Revenue- For Jan-Jul 2023, the District used 161,873,000 less gallons (19.73% less) compared to Jan-Jul 2022. Water use is 27.45% less than budgeted for 2023. The significant rainfall in May, June, July has kept consumption down. Water used in July is not billed to customers until August and September.

-Interest Income- The federal reserve voted in July to increase rates another 0.25% bringing the range to 5.25-5.50%.

Operating Expenses January - July 2023



Operating Revenues January - July 2023





DISTRICT ENGINEERS REPORT

AUGUST 8, 2023

District Engineers Report

- Maintenance & Operations Report
- Proposed Development Reviews
- Engineering Projects
- Capital Improvement Projects



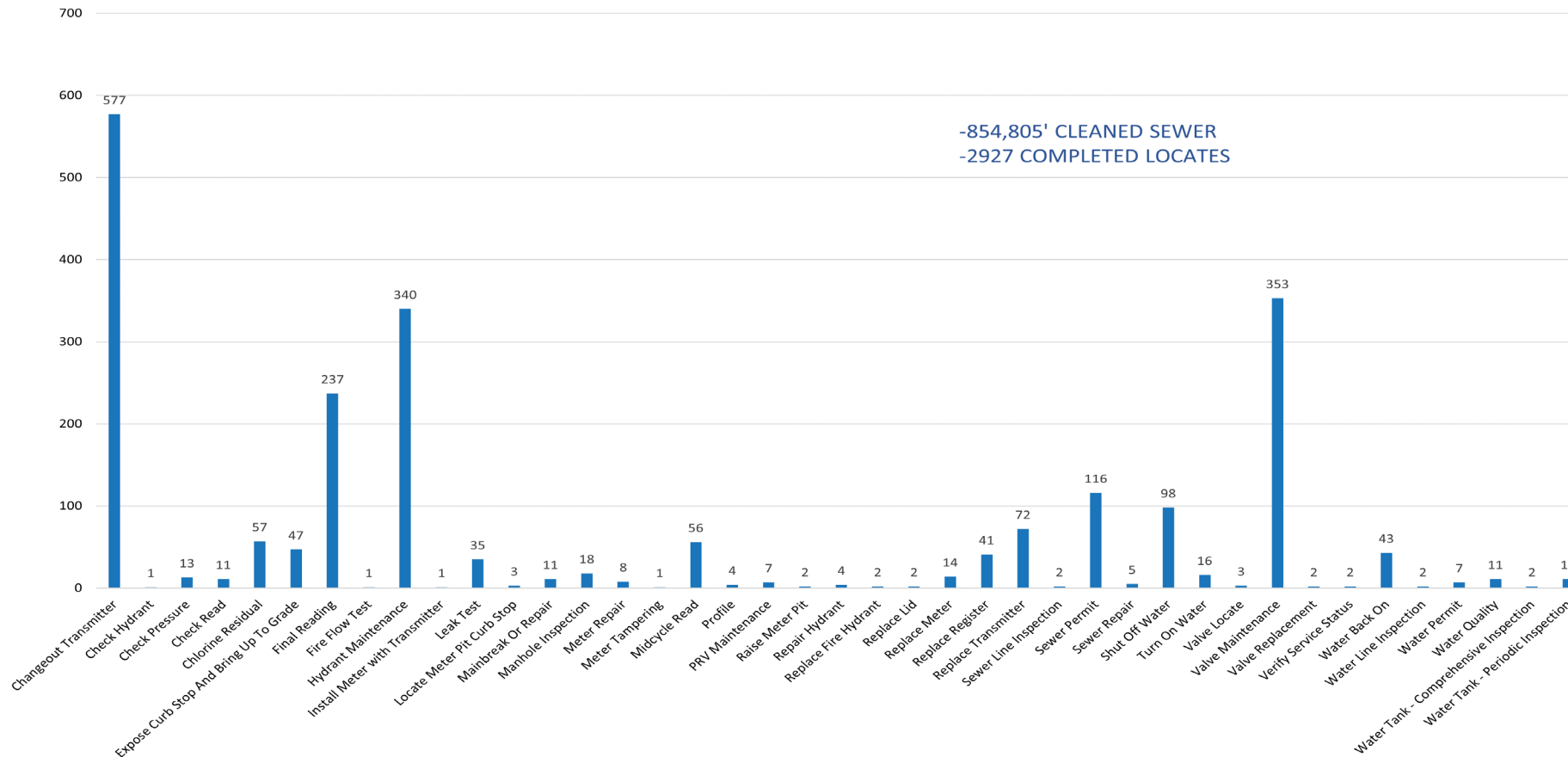
Maintenance & Operations Report

- No main breaks to report for July.
- A broken 21" PVC sanitary sewer pipe at W Yale and S Gladiola Way was discovered during routine maintenance, the suspicion is that the break was caused by a directional drilling project for Xcel Energy, I have reached out to Xcel Energy and we are planning an onsite meeting to confirm or rule out the gas bore was the cause.
- Bear Creek CIPP project update- During the final stage of lining for the sanitary sewer outfall line, American West (Contractor) was calibrating the liner for the Morrison Road crossing and the line collapsed/broke for about 60' under Morrison Road, there was an encasement pipe that was not called out on the original as-builts so no one was aware that it existed. Since the failure, the Contractor has been bypass pumping 24/7 and are currently excavating down to remove the broken pipe from the encasement to install new PVC in its place. This will be an emergency change order on the new pay app.



Maintenance YTD

Year to Date 2023



Proposed Development Reviews

For Information Only – No Board or legal Action needed at this time:

- Fed Center
- 1031 S Union Blvd
- Car Wash – Union & Alameda



Fed Center

Flow information, including projected fire flows, provided, forwarded to JVA for Capacity Modeling.

Contaminated Soil Mitigation Plan requested from Developer.

Timeline requested by Developer (i.e., construction started by end of 2023) not practical; my opinion.



1031 S Union Blvd

12 single family Lots

Plans Submitted for review



Car Wash

Union/Alameda – Old Rite Aid

Plans submitted for review from City of Lakewood–
Initial comments returned to City, including need for
flow information.



Capital Improvement Projects

Water Line Replacement Project – Board Action Required

- ✓ Initial Task of Atlantic Waterline Refer to RG & Assoc. proposal complete
- ✓ Expanded Project to include addition water line remove/replace
- ✓ RG & Associates – letter proposal included in board packet
 - Requires Board approval

Bear Creek CIPP

- ✓ Change Order forthcoming- section under Morrison Rd
 - Per agreement with Bear Creek WSD – cost sharing
- ✓ Basement Back Up - Bear Creek
 - Letter already forwarded Board & District Attorney
 - Contract Documents indicate responsibility of Contractor

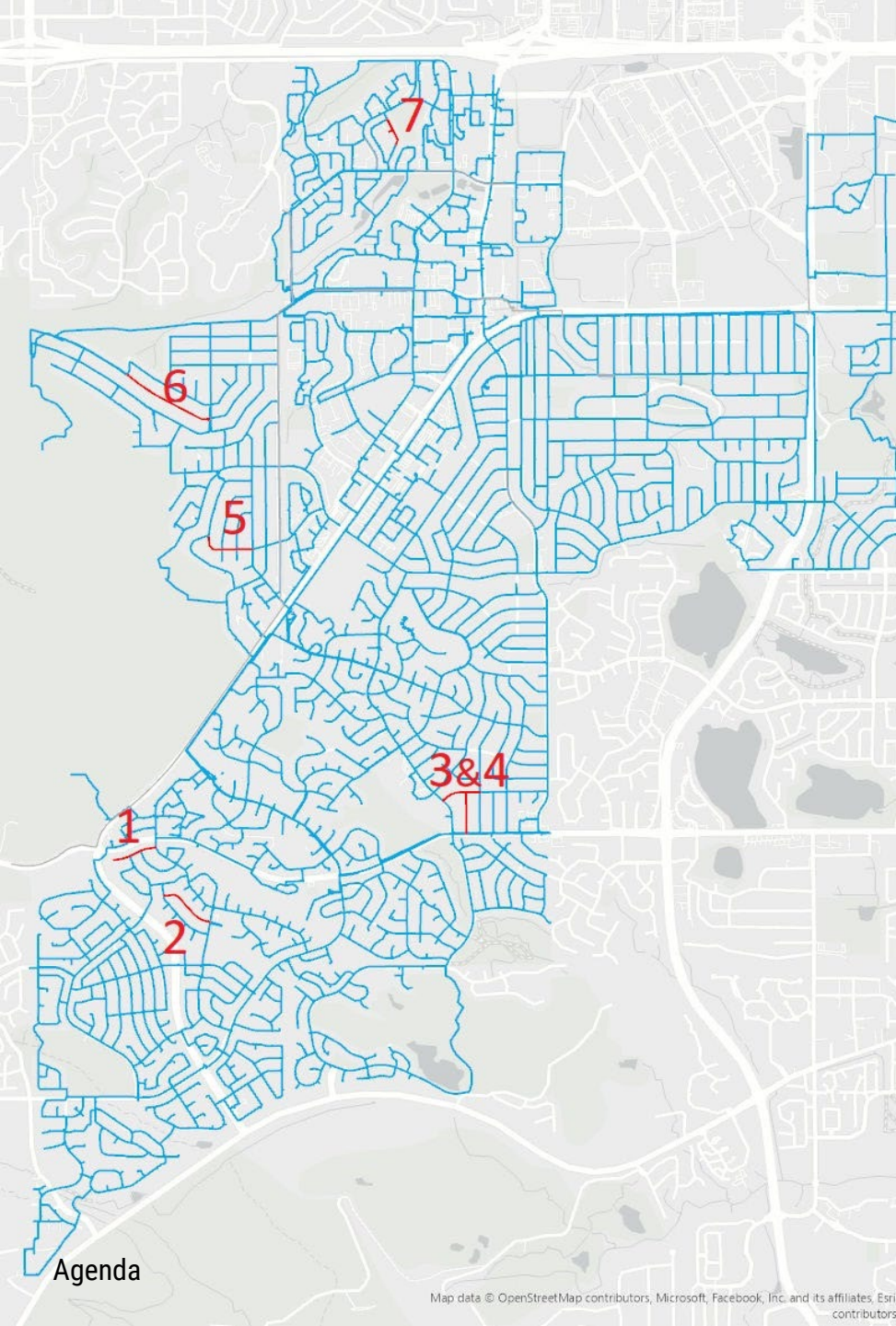
Need for Additional/Alternative to Current On-call Engineering Services

Modeling needs field calibration



Capital Improvement Project Map

1. Atlantic
2. W Warren Ave from Coors St. to Baltic Dr.
3. S Valentine St. from W New Mexico Pl. to Jewell
4. W New Mexico Pl. from Wright St to Van Gordon Ct.
5. W Mississippi Ct. from Foothill Dr to Beech St.
6. W Virginia Dr. from Fig Way to Cole Ct.
7. Wright St. In Telluride West Apartment Complex



Capital Improvement Projects (Cont'd)

Photos of Bear Creek Basement Sewer Backup



Capital Improvement Projects (Cont'd)

Need for Additional/Alternative
to Current On-call Engineering
Services

Modeling needs field calibration



Engineering Projects

- Water Line Replacement Project – Board Action Required
 - ✓ Initial Task of Atlantic Waterline Refer to RG & Assoc. proposal
 - ✓ Engineering Contract with 'Respec' engineering firm on hold
- Consulting Engineers
 - ✓ RG & Associates – letter proposal included in board packet
 - Requires Board approval –
 - ✓ Need for Additional/Alternative to Current On call Engineering Services
 - ✓ Modeling needs field calibration





August 1, 2023

Mike Yost, PE
District Engineer
Green Mountain Water and Sanitation District
13919 West Utah Ave.
Lakewood, CO 80228

**RE: Green Mountain Water and Sanitation District
Proposal for 2024 District Capital Improvement Project (2024 DCIP)
Preliminary Design Proposal**

Dear Mike:

RG and Associates, LLC (RGA) is pleased to present this proposal for the above-referenced project. This proposal lists our Scope of Work, Fee, Deliverables, and Additional Work Tasks.

SCOPE OF WORK

The proposed scope of work is to complete the preliminary design for the **2024 DCIP**. The project includes the replacement of approximately 7,540 lineal feet of water mains, please see **2024 Capital Improvement Plan** below.

This project will include obtaining a design survey, potholes, and providing preliminary design plans for water main replacements.

FEE

Task #1 – Design Survey/Potholes	\$ 93,295
Task #2 – Preliminary Design	\$ 26,500
TOTAL	\$ 119,795

DELIVERABLES

The project deliverables shall consist of the following:

1. RGA will provide sets of preliminary design plans

ADDITIONAL WORK TASKS

Additional work tasks can be completed on a Time and Materials basis using the attached Hourly Rate Schedule.

Invoices will be sent monthly for time expended. Accounts will be due and payable within thirty (30) days after date of invoice. Whenever the account is more than thirty (30) days delinquent, RGA may suspend any further work called for until such account is made current. The fact that RGA may continue to work beyond the time during which it may be suspended, shall not be deemed to be a waiver of its rights hereunder. This Agreement may be terminated by the client at any time.

Mr. Mike Yost, PE
August 1, 2023
Page 2

If the foregoing is satisfactory to you, please sign both copies of this letter and return one (1) for our files. RGA looks forward to continuing a professional relationship with the Green Mountain Water and Sanitation District.

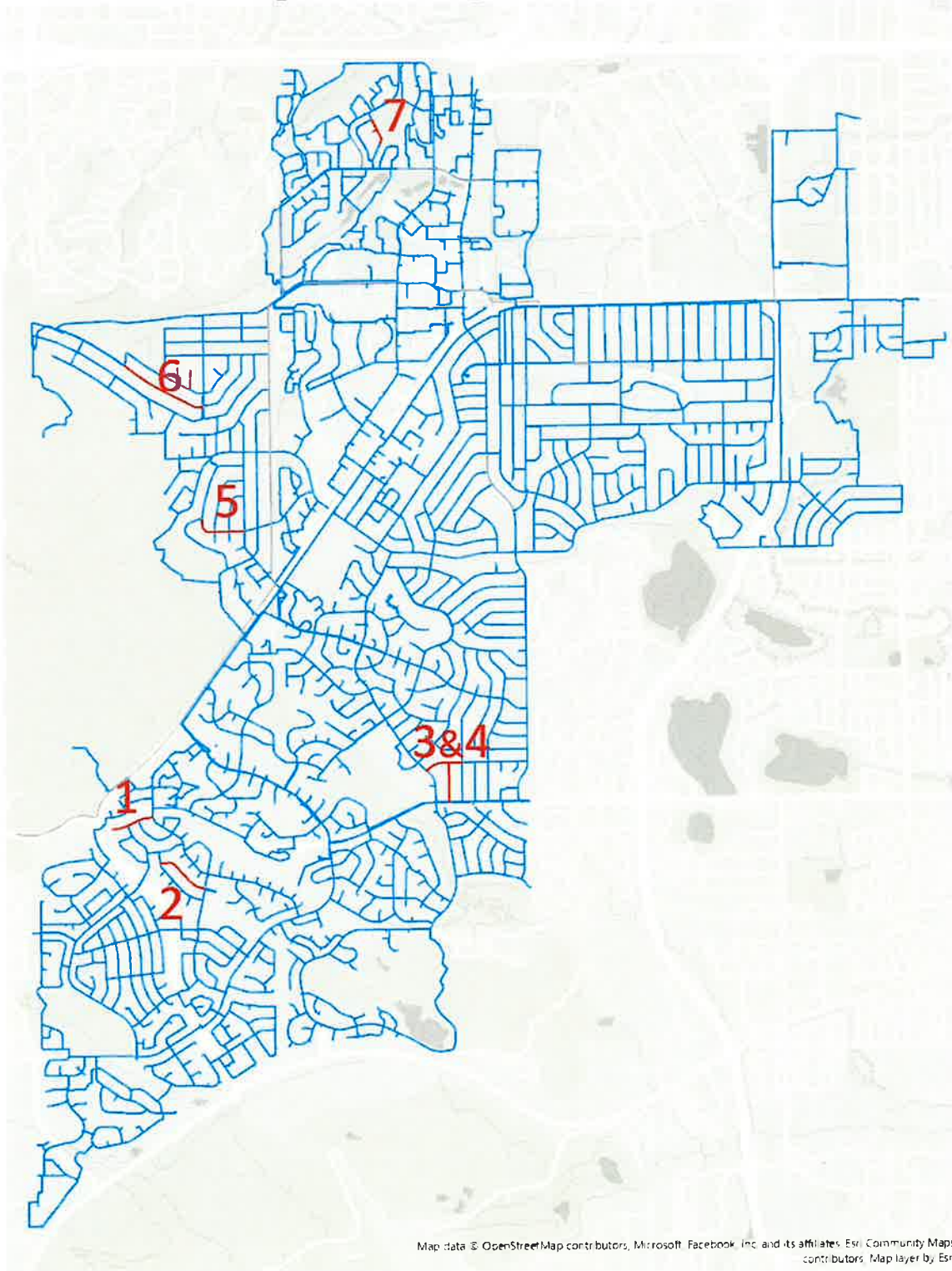
Sincerely,

RG AND ASSOCIATES, LLC



James R. Landry, P.E., CWP
Chief Operating Officer

2024 Capital Improvement Plan



Project 2024-1W

W Atlantic Ave (6" DI)
End of yellow zone with multiple breaks.
840 feet of 6 -inch PVC

Project 2024-2W

W Warren Ave from S Coors St to W Baltic Dr (6" DI)
End of yellow zone with multiple breaks, including new loop to Deframe St. This additional line is not shown on the map.
1,480 feet of 6 -inch PVC

Project 2024-3W

S Valentine St from W New Mexico Pl to W Jewell Ave (6" CI)
Pipe Replacement due to multiple breaks.
850 feet of 6 -inch PVC

Project 2024-4W

W New Mexico Pl from S Wright St to S Van Gordon Ct (6" CI)
Replacement due to multiple breaks,
810 feet of 6 -inch PVC

Project 2024-5W

W Mississippi Ct from S Foothill Dr to S Beech Dr (8" CI)
Pipe Replacement due to multiple breaks. Western section may be AC, R&R may not be option.
1,060 feet of 8-inch PVC

Project 2024-6W

W Virginia Dr from S Fig Way to S Cole Ct (6/8" CI)
Replacement due to multiple breaks. Western section may be AC, R&R may not be option.
1,925 feet of 8 -inch PVC

Project 2024-7W

Telluride W (6/8" DI)
Pipe Replacement due to multiple breaks.
85 feet of 6 -inch PVC
575 feet of 8 -inch PVC

**2024 DCIP PRELIMINARY DESIGN PROPOSAL
GREEN MOUNTAIN WATER AND SANITATION DISTRICT
COST AND MANHOUR ESTIMATE BY TASK
Rate Schedule \$/HR**

Task Descriptions	Principal	Senior Construction Manager	Senior CADD Technician	Clerical	Sub-consultants	Direct Expenses	Total Task Hours	Total Task Cost
	\$225	\$175	\$150	\$75	COST	COST		
Task #1 - DESIGN SURVEY/POTHOLES								
Design Survey	2		4		\$ 41,470		6	\$ 42,520
Potholing on Curves/21 Potholes with Temporary Patch = \$1,750/EA	6	24			\$ 40,425		30	\$ 45,975
Site Visit/Review of Design Survey/Coordination w/ Surveyor & Potholer	12	12					24	\$ 4,800
Subtotal							60	\$ 93,295
Task #2 - PRELIMINARY DESIGN								
Basemap Checking, Layer Conversion, and Incorp Pothole Data	4	12	16				32	\$ 5,400
Kick-off Meeting and Preparation	2	6		2			10	\$ 1,650
Site Visits (2)	14	14					28	\$ 5,600
Preliminary Waterline Plans	10	24	28				62	\$ 10,650
Review Meetings and Coordination with District	8	8					16	\$ 3,200
Subtotal							148	\$ 26,500
Total Engineering Services							208	\$ 119,795



RG AND ASSOCIATES, LLC

Del Norte • Wheat Ridge
303-293-8107 • www.rgengineers.com

RATE SCHEDULE FOR PROFESSIONAL SERVICES

<u>LABOR CLASSIFICATION</u>	<u>HOURLY BILLING RATE</u>
Principal	\$225.00
ENGINEERING:	
Senior Project Manager	\$215.00
Project Manager	\$200.00
Senior Project Engineer	\$180.00
Project Engineer	\$170.00
Senior Design Engineer	\$160.00
Design Engineer	\$155.00
Engineering Technician	\$125.00
PLANNING:	
Project Manager	\$160.00
Senior Planner	\$130.00
Planner	\$120.00
Planner Technician	\$115.00
CONSTRUCTION ADMINISTRATION:	
Senior Construction Manager	\$175.00
Certified Operator	\$175.00
Construction Manager	\$165.00
Senior Construction Observer	\$155.00
Construction Observer	\$145.00
TECHNICIANS:	
Senior CADD Technician	\$150.00
CADD Technician	\$140.00
Graphics/GIS Specialist	\$125.00
Office Administrator	\$115.00
Administrative Assistant	\$85.00
Word Processor	\$75.00
<u>DIRECT EXPENSES</u>	
Prints/Copies	At Cost
Mileage	Current IRS Rate
Travel Time	At Cost
Sub-Consultants	Cost + 10%
Airfare/Lodging/MI&E	At Cost

Request for Engineering report regarding increased ADU and elimination of Single-Family Residential Zoning

Background: Existing data shows GMWSD is already over capacity in several key reaches and pump capacity. We are currently planning for these capacity projects. Increasing capacity may also increase tap fees.

Additional Dwelling Units (ADUs) are currently allowed on parcels over 9000 sq ft. Previous models assume 50% buildout of those eligible parcels. Given current capacity limits and new growth potential, this assumption and model should be re-evaluated.

The City of Lakewood is currently evaluating ways to make ADUs easier to attain, including **lowering lot size requirements**.

The State of Colorado is anticipated to return to a bill that would **eliminate Single Family Zoning**. The initial bill allowed up to a six-plex to replace a single-family dwelling.

Both the City and State plans would significantly increase GMWSD capacity needs, and therefore increase tap fees.

There is an anticipated need to share the infrastructure impacts of these legislative actions with City and State officials.

Request: Evaluate future capacity needs for these plans and provide an estimate for the impact to tap fees.

Suggestions for evaluation include modeling current ADUs at 100% and/or 50% of all existing Single-Family lots at increased capacity.

Requested By: Karen Morgan